## Personal Development Plan - Opportunities for Development

This PDP template combines short and long-term goal setting with a self-assessment of strengths, weaknesses, and development opportunities.

1. Goals and Objectives:
Short-term goals
Long-term goals
2. Self-Assessment:
Strengths

Weaknesses		
3. Development Areas: Skills to improve		
Knowledge to acquire		

4. Action Steps:
Consider the above answers: Where do you want to focus your time and energies first?
Specific actions
Timeline

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